

HURRICANE VALLEY COMMONWEALTH BYLAWS

Last Revised: May 2016

ARTICLE I - NAME

The name of the organization is Hurricane Valley Commonwealth (HVC).

ARTICLE II - PURPOSE

Hurricane Valley Commonwealth is based on a Judeo-Christian worldview and is dedicated to creating a community of like-minded people who support one another in Leadership Education as outlined in "A Thomas Jefferson Education" (TJED) by Oliver Demille.

ARTICLE III - BOARD OF ADMINISTRATION

The Board of Administration will consist of the Chairman, Vice-Chairman, Treasurer, Secretary, and Parent Representative. It may also include Principle Mentor, Student Council Mentor, Junior Director or other positions as needed. Other members will be appointed by the Chairman. The executive board consists of the Chairman, Vice-Chairman and the Parent Representative.

ARTICLE IV - OFFICERS AND POWERS

Members vote for 2 officers on the board- Chairman and Parent Representative. These elected officers will be chosen by a simple majority vote by active members. These officers sit on a Board of Administration, along with those officers of the board that are appointed by the Chairman.

All Board members will have read, "A Thomas Jefferson Education" by Oliver DeMille before fulfilling office and must complete all other registration requirements as set forth by the board.

SECTION 1 – CHAIRMAN

- A. The Chairman is elected by the members with a simple majority vote to preside over the Commonwealth, maintain the vision, and perpetuate the momentum of the organization.
- B. The term for this position is defined as one year beginning the 1st of June, following election, with an option to extend for additional years following a ratifying vote by the members each year. This term of office is not to exceed five years.
- C. Chair qualifications: The Chairman will be someone who has mentored in the Commonwealth and who has served on the Board of the Commonwealth for at least one semester.

SECTION 2 - VICE-CHAIRMAN

- A. The Vice-Chairman is appointed by the Chairman to serve as the Chairman's assistant and confidant.
- B. The term for this position is defined as one year beginning the 1st of June following a simple majority ratification vote by active members. This office may be extended for up to 3 additional years.
- C. Vice-Chair qualifications: The Vice-Chairman will be someone who has mentored and/or served on the Board of the Commonwealth for at least one semester.

SECTION 3 - PARENT REPRESENTATIVE

- A. The Parent Representative is elected by a simple majority vote by active members to coordinate between the parents and the Board. They also act as a support and mentor for the parents of the Commonwealth.
- B. The term for this position is defined as one year beginning the 1st of June following election. This office may be extended for up to 3 additional years.

SECTION 4 - SECRETARY

- A. The Secretary is appointed by the Chairman.
- B. The term for this position is defined as one year beginning the 1st of June after a simple majority ratification vote by the members. The term may be extended for up to 3 additional years.

SECTION 5 - TREASURER

- A.** The Treasurer is appointed by the Chairman
- B.** The term for this position is defined as one year beginning the 1st of July, the beginning of the fiscal year, after a simple majority ratification vote by the members. The term may be extended for up to 3 additional years.

SECTION 6 - JUNIOR DIRECTOR

A. Junior Director may be appointed by the Chairman to oversee the Junior Program within the Commonwealth as needed and serve on the board.

B. The term of this office is defined as one year beginning the 1st of June following election with an option to extend for one additional year.

SECTION 7-PRINCIPLE MENTOR

The Principal Mentor may be appointed by the Chairman and may serve on the board as needed.

- A.** Term is defined as one year beginning the 1st of June after simple majority ratification vote by the members. This office may be extended for up to 3 additional years.
- B.** Qualifications:
 - 1. The Principal Mentor will be someone who has mentored in the Commonwealth for at least two full school years.
 - 2. Has been a voting member of the Commonwealth for at least two years.

SECTION 8- AUDITOR

An Auditor is appointed by the Chairman as needed.

- A.** The auditor must have served as the Treasurer previously or have equal accounting experience.
- B.** The term of this office will be one year beginning June 1st. This term may be extended for up to 3 additional years.

SECTIONS 9 - STUDENT COUNCIL MENTOR

A Student Council Mentor may be appointed by the Chairman as needed to oversee a student council.

SECTION 11 - REMOVAL OF OFFICERS AND FILLING VACANCIES

- A.** Any Board member/officer may be removed with a 2/3 majority vote by the board for just cause including but not limited to: Non-fulfillment of responsibilities/duties of the office and/or non-payment of fees, or failure to act in accordance with TJED principles in their respective office and role.
- B.** When there is a vacancy, another officer/board member will be appointed by the Chairman and approved by the executive board.

ARTICLE V – MEMBERS

SECTION 1 - DEFINITION OF AN ACTIVE MEMBER

Active member families are those who attended regularly the previous two semesters, completed all registration requirements and have attended a minimum of one parent training per semester.

SECTION 2 - MEMBERSHIP AND ENROLLMENT

Membership and registration requirements, as determined by the board, must be completed within the first semester a family is enrolled. If not completed before the following semester begins, the family will not be eligible to re-enroll.

SECTION 3 - THE VOTE

Each Family has one vote.

- A. Only active member families are eligible to vote.
- B. Voting will occur at the mandatory Spring Parent Meeting. Those not in attendances will forfeit their vote. Only under extreme circumstances may the Chairman grant special permission for an absentee ballot vote to be accepted.

SECTION 4 - BEHAVIOR AND DISCIPLINE

- A. Parents are responsible for the instruction, guidance and discipline of their students regarding their behavior while attending the Commonwealth. The board will establish policy and procedures to address disciplinary issues.
- B. If a family does not comply with member responsibilities and or/ policies and procedures as outlined by the board, and/or who's actions and behaviors cause continuous disharmony or contention within the community, the board may dissociate a member family from the Commonwealth by a majority vote.

SECTION 5 - PARENTAL INVOLVEMENT

- A. At least one parent from each registered family is required to serve in one or more of the following capacities.
 - 1. Serve on the Board.
 - 2. Mentor a class.
 - 3. Assist in a class.
 - 4. Chair a committee or activity (i.e. parties, fund-raising, or cleaning).
- B. At least one parent of each family is expected to attend the beginning of semester orientation meeting and end of year Spring Parent Meeting, as well as ongoing training meetings as deemed by the board.

ARTICLE VI – STUDENTS

SECTION 1 -JUNIORS

Junior students are those who are in Core and Love of Learning Phases and are generally under the age of 12. (Refer to “A Thomas Jefferson Education” by Oliver Demille for definitions of Learning Phases)

- A. At least one parent must attend with Junior students each week.

SECTION 2- SCHOLARS

Scholar students are those who are actively pursuing a Scholar Phase.

ARTICLE VII - MENTORS AND STUDENT COUNCIL

SECTION 1 –MENTORS

A mentor is someone who teaches a class according to the principles of TJED and the policies and standards set forth by the HVC board. The Board is responsible for approving all mentors.

- A. Becoming a Mentor
 - 1. Anyone interested in mentoring a class at HVC must submit a class proposal to the board for approval.
 - 2. All mentors are required to attend mentor training as provided or requested by the board.
- B. Mentor Training Fees
 - 1. Mentor training fees are the responsibility of the mentor. The Commonwealth may assist in the costs of Mentor Training as needed.
 - 2. If a mentor is unable to fulfill mentor responsibilities, the mentor will be expected to pay back all training fees paid by the Commonwealth.

SECTION 2 - STUDENT COUNCIL

A student council of Scholar students may be elected by the Scholar student body to represent the Scholars as desired.

- A. The Student Council will be organized under the direction of the Board and will meet under the advisement of a Student Council Mentor who is appointed by the Board.

ARTICLE VIII - FEES, EARNINGS AND ASSETS

A. The Board has the power to assess fees from it's members. Fees are collected for, but are not limited to, the following:

1. Building Rent and maintenance
2. Insurance
3. Activities, trainings and operating expenses
4. Class materials

B. Any money left in the account at the end of the fiscal year will be dispersed as follows.

 Fall startup costs

 2. Mentor training/group field trip/service project/ and other needs as determined by the Board.

C. Collected fees are non- refundable unless deemed necessary by the Treasurer and Chairman.

D. No part of the net earnings of the Commonwealth shall inure to the benefit of, or be distributable to its members, trustees, officers or other private persons, except to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article II.

ARTICLE IX - TAX EXEMPTION PROVISIONS

- A. The Commonwealth is a 501(c)(3) not for profit organization.
- B. Upon the dissolution of Hurricane Valley Commonwealth assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code. (See current Utah State Tax Codes for 501(c)(3) Non Profit Organizations)

ARTICLE X - RATIFICATION AND AMENDMENTS

- A. Amendments to these bylaws will be written by members of the board as needed.
- B. If a member desires to propose an amendment, it shall be presented in writing to the Parent Representative who will introduce it at Board Meeting.
- C. A two-thirds majority vote of the active members is sufficient for ratification of these Bylaws and for future amendments.